



Symphony Hall



All fees are subject to change without notice.

REQUIRED FEES

HALL RENTAL

Monday through Thursday	\$16,250
Friday through Sunday	\$17,000
Holidays (state & federal)	\$19,000

Services include:

- Up to (2.5) hour performance on stage
- (5) hours of staff & public occupancy
 - *Please note equipment load-in hours may take place outside of this window as determined by BSO production staff.*
- (30) minute sound check on stage
- 50% discount on rehearsal rate on stage within 4 hours of performance start
- Piano usage including 1 tuning by BSO technician
- Standard concert lighting
- Environmental controls
- Electrician and HVAC staff
- Front of House, Security, and Box Office Services (detailed below)

Function Rental (Conferences, Weddings, Graduations, etc.)

\$25,000

Services include:

- Full day rental of Symphony Hall auditorium, Cabot-Cahners Room, and O'Block Kay Room
- Piano usage including 1 tuning by BSO technician
- Front of House, Security, and Box Office Services (detailed below)
- Boston Police Detail (detailed below)
- Electrician and HVAC Staff
- Environmental controls

FRONT OF HOUSE & SECURITY PERSONNEL

Front of House personnel for (1) concert: Manager, supervisors, coat check, door, matron & access coordinators. Private security in front of house and backstage areas.

EMT is present for all concerts.

BOSTON POLICE

Boston Police security detail is requested for all events and concerts.

BOX OFFICE

Box Office Services: ticket sales in person, phone and web; night-of staffing; weekly sales reporting; ticket printing

STAGE CREW

Stagehand	\$560/day
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Stagehand OT	\$112/hr
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NOTE: Stagehands are charged at a minimum of 8 hours (\$560/day). O/T is charged after 8 hours. BSO Production Staff will determine amount of stagehands necessary based on an event's size and scope.

ADDITIONAL FEES

ADDITIONAL BOX OFFICE SERVICES

Consignment – 500 tickets	\$1,000
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Note: Symphony Hall manages ticketing for all external events. If you have extenuating circumstances that require use of your own box office, please contact Venue & Event Services.

REHEARSAL

Orchestra/Band Rehearsal [3 hours – additional time pro-rated]	\$1,800
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Solo Piano / Soloist Rehearsal [3 hours – additional time pro-rated]	\$1,000
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NOTE: Requests for sound checks that require an artist or artists to be on stage in excess of (30) minutes will be considered rehearsals in the sole judgment of BSO.

NOTE: Rehearsals within 5 hours of concert start will be discounted by 50%.

SOUND

House PA Services include: house P.A. system (Digico SD10 board)	\$2,500
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Audio Engineer 10 hour day, including performance time. Additional time charged at O/T rate.	\$950
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Audio Engineer O/T	\$150/hr
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NOTE: Additional fees apply for our monitor system, rental equipment, etc. All rental equipment requested by the client will be arranged for by BSO and will be charged to LICENSEE at the prevailing rate.

LIGHTS

Custom Light Design w/ In-House LX Plot	\$1,200
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Basic programming and adjustment of house lighting

Lighting Director	\$750
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10 hour day, including performance time. Additional time charged at O/T rate.

Lighting Director O/T	\$112/hr
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Projector & Screen	\$4,000
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Projectionist	\$950
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10 hour day, including performance time. Additional time charged at O/T rate.

Projectionist O/T	\$150/hr
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Spotlight Operator	\$750
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INSTRUMENTATION / STAGE CONSTRUCTION

2nd Steinway Piano (includes [1] tuning by BSO technician)	\$500
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Organ & Console (includes [1] tuning by BSO vendor)	\$2,800
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Choral Risers (4 rows)	\$1,600
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Choral Risers (5th row)	\$400
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Platform Decks	\$75 each
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Stage Extension (all lengths, subject to availability)	\$3,000
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Stand Lights (up to 20)	\$20 each
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Stand Lights (21+)	\$1,000
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MISC.

TV in Lobbies (up to 2)	\$150 each
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NOTE: Client must provide video and/or slideshow at least 7 days prior to event date.

No Intermission	\$500
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Parking Permits: St. Stephen Street (24 hours)	\$500
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Parking Permits: Huntington Ave (24 hours)	\$1,000
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Program Inserts	\$150
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Excess electrical (*)	\$500
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NOTE: Fee levied for any additional power tie is for sound, lights, busses, catering equipment, etc. beyond the normal limits of Symphony Hall.

Merchandise Commission

Books, CD's & DVD's	10%
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All other goods	30%
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NOTE: Commission is based on the gross sales after tax of each type of item.
MA state sales tax is 6.25%.

FUNCTION / SPECIAL EVENT

Additional space is leased for a 3 hour event basis. Additional time can be arranged pending availability.

Higginson Hall	\$3,900
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Higginson Hall South	\$2,300
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Higginson Hall North	\$2,100
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Nathan R. Miller Room	\$1,200
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Cabot-Cahners Room	\$2,750
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O'Block/Kay Room	\$2,750
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OVERTIME

Overtime begins after 2.5 hours of performance time on stage.	\$750/15 min
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AUDIO / VIDEO RECORDING & BROADCAST

Separate contract(s) govern the broadcast/reproduction/distribution of all material recording in Symphony Hall.

Recording Royalties

Prices listed below do not include the cost of engineers, additional recording equipment or materials or other directly associated costs.

Audio

Archival	\$1,000
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Non-Commercial	\$1,500
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Commercial	\$2,500
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Video (includes cost of audio royalty)

Archival	\$2,500
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Non-Commercial	\$4,250
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Commercial	\$6,500
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Equipment Usage*Equipment needs will be determined by BSO Production Department.*

Audio Recording Room Usage	\$ 1,400
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Video Room Usage (includes Audio Recording Room Usage)	\$ 2,800
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Add Livestream	\$ 1,000
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NOTE: Livestreams can be added to recording packages for an additional fee.
We do not offer standalone livestreams

Staffing*Staffing needs will be determined by BSO Production Department.***Video Room Required Staffing:**

Technical Director	\$950
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Engineer in Charge	\$950
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Media Producer	\$950
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Camera Operator(s)	\$950/camera
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NOTE: Up to 9 cameras available. Additional cameras will require rentals or an additional fee.

Recording Engineer	\$950
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- 10 hour day, including performance time. Additional time charged at O/T rate.

Recording Engineer O/T	\$150/hr
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Associate Director	\$950
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Score Reader	\$950
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Graphics	\$950
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A director must be hired by client independently. BSO may provide recommendations if needed.

DISCOUNTS

Nonprofit Discount: Hall Rental	\$800
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Nonprofit Discount: Function Spaces	10%
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10+ concerts per fiscal year: 1 complimentary function space per concert